

18 April 1953

MEMORANDUM FOR: Assistant Director (Personnel)

SUBJECT : Separation of Personnel from the Agency.

1. At his meeting with the Deputy Directors on 7 April 1953, the Director expressed concern over his understanding of the methods employed in some instances in separating individuals from the Agency and, in particular, those cases where disagreements exist between Assistant Directors, Staff Chiefs, or Office Heads and the administrative components of the Agency.

2. The Director requested that all such cases be referred to the Inspector General who, if he is unable to effect settlement, will then make his recommendations to the Director for final decision.

3. Accordingly, the Assistant Director (Personnel) will refer cases of this kind to the Office of the Deputy Director (Administration) where attempts will be made to resolve the disagreements. If they cannot be settled at this level they will then be referred to the Inspector General.

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L. K. WHITE

Assistant Deputy Director
(Administration)

ADD/A:LKW:laq

cc: Inspector General
Director of Security
Chief, Medical Staff

ADD/A chrono

DD/A sub: "PERSONNEL - General"